

**Claim for Out of School Learning Activities/Booster Classes for Teaching Staff**

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| **Month of claim:** |   | **School Establishment:** |   |
| **Date:** |   | **Headteachers Signature:** |   |

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| **TEACHERS NAME** | **NI NUMBER** | **TOTAL DUE FOR CLASSES** | **BUDGET CODE** |
|  |  | **£££** | **ppp** | **Location** | **Funding** | **Subjective** |
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**Notes:** Please enter the teachers name and NI number in above boxes and calculate the amount of money to be paid to the teacher and enter in the "TOTAL DUE FOR CLASSES" column.