Logo, company name

Description automatically generated

Volunteer Reference Record Sheet

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

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| --- | --- |
| Name and address of proposed volunteer: |  |
| In what capacity do you know the proposed volunteer? |  |
| How long have you known the proposed volunteer (years/months)? |  |
| Referee’s assessment of the proposed volunteer’s qualities: | |
| Ability to work with children: |  |
| Ability to work with other adults: |  |
| Honesty and ability to be confidential: |  |
| Timekeeping and reliability: |  |
| Is the referee aware of any reason why the proposed volunteer should not work at the school? If yes, please give the reason(s). |  |
| The Governing Body is committed to safeguarding and promoting the welfare of children. Is the referee aware of any issues regarding child protection/welfare in connection with the proposed volunteer? |  |
| Referee’s name: |  |
| Referee’s address: |  |
| Referee’s signature: |  |

|  |  |
| --- | --- |
| To be completed by the School: | |
| Reference accepted by (name): |  |
| Job title: |  |
| Signed: |  |
| Date: |  |