



PASTORAL SUPPORT WORKER

Responsible to:	SENDCo and Headteacher
Starting Salary:	NJC Point 7 - £13.69 per hour
Contract:	Fixed term (1 year)
Working Pattern:	Term time only (38 weeks a year) Monday to Friday - either 8.30 am - 1pm OR 8.30 am - 3.30pm (including 0.5 hour unpaid lunch break), hours dependent on candidate

Purpose of Job:

You will use a whole family approach for supporting children and families at The Vine, working with them on an individual basis in school and within the community. You will complete Early Help Assessments (EHA's) and be Lead Professional for the family. As Lead Professional you will work in partnership with a multi-agency team around the family to provide tailored targeted intervention that enables families to achieve positive outcomes.

You will organise, plan and deliver evidence-based group work programmes to support parents/carers with topics such as parenting, childhood development, domestic abuse and healthy relationships.

Person Specification:

Qualities:

- You will be motivated and dedicated to support families to achieve positive outcomes.
- You will be organised, able to work autonomously and as a team.
- You will be willing, approachable, personable and able to build a positive rapport with children, young people and their families.
- You will be willing to continue your professional development through informal and formal training.

Skills and experience:

- A good knowledge and understanding of child development, signs of abuse and neglect, and of child protection legislations, policies and procedures.
- A good knowledge and understanding of the importance of school attendance and access to education.

- A good knowledge and understanding of how to conduct assessments and create plans for support that promote positive outcomes.
- A good knowledge and understanding of providing direct support to vulnerable families and of evidence-based programmes.
- Strong communication skills using a variety of formats and will work efficiently within a multi-agency environment.
- The ability to produce, keep and maintain good case recording, reports and assessments.
- Willingness to support a family within their home setting (if appropriate).
- Willingness to support the most vulnerable pupils.

To apply, please write a letter addressed to Mr Hynes that tells us how you meet the following essential criteria –

1. Why would you like to be considered for this role?
2. What skills, attributes and experiences will you apply to this role?
3. Please add any other information in support of your application.
4. Knowledge and understanding of the issues facing young people and parents.
5. Experience of working in a school setting.

Interviews may include a young people's panel in addition to a management panel.

Closing date for applications: 9am Thursday 16th July 2026

Interviews will take place on: Time TBC – Monday 20th July 2026